



CITY OF BURBANK  
COMMUNITY DEVELOPMENT DEPARTMENT

150 North Third Street, P.O. Box 6459, Burbank, California 91510-6459  
www.ci.burbank.ca.us

**AGENDA FOR THE MEETING OF THE HERITAGE COMMISSION  
CITY OF BURBANK**

Thursday, October 6, 2016  
5:30 p.m., Room 101, first floor  
150 N. Third Street

The agenda will also be posted at the Park City Marriott in the executive offices, first floor, located at 1895 Sidewinder Drive, Park City, Utah 84060.

This agenda contains a summary of each item of business that the Heritage Commission may discuss or act on at this meeting. The staff report and all other documentation relating to each agenda item are on file and available for public inspection in the office of the Planning and Transportation Division. Staff reports are also available on the internet at [www.burbankca.gov](http://www.burbankca.gov). If you have questions or comments about any agenda item, please call the Planning and Transportation Division at (818) 238-5250. Both facilities are disabled accessible. In compliance with the Americans with Disabilities Act, if any special assistance is needed to participate in this meeting, please contact the ADA Coordinator at (818) 238-5424 voice or (818) 238-5035 TDD. Notification 48 hours in advance of this meeting will enable the City to make reasonable arrangements for special assistance.

**CALL TO ORDER**

**ROLL CALL**

**ANNOUNCEMENTS**

**PUBLIC COMMUNICATION ON AGENDA ITEMS (LIMIT 5 MINUTES)**

At this time, any person may address the Commission on agenda items.

**APPROVAL OF MINUTES** July 7, 2016, August 4, 2016, September 8, 2016

**ITEMS**

1. **Application for a Permit to Alter a Designated Historic Resource for 923 E. Magnolia Boulevard**  
The Heritage Commission will review an application to alter a designated historic resource. The proposed project consists of a 1,244 square foot two story addition at the rear of the home, a 135 square foot patio, a 57.5 square foot second story deck, conversion of 662 square feet of attic space into habitable space, and the relocation of the historically designated garage. The home at 923 E. Magnolia Boulevard was designated as a Historic Resource in May of 2012 and was approved for a Mills Act Contract in June of 2015. An Initial Study must be prepared to analyze any potentially significant environmental effects before any building permits can be pulled for construction.
2. **Subcommittee Updates**  
The Heritage Commission will receive status updates from subcommittees for the following projects: Public Outreach, Recognition Plaques, and Burbank Walk of Fame

**AGENDA ITEMS FOR NEXT MEETING**

***ADJOURNMENT TO THE HERITAGE COMMISSION MEETING OF November 3, 2016  
5:30 P.M. AT 150 N. THIRD STREET, ROOM 101***